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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
 "SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
 (AFFILIATION BRANCH)
 REGD.

No. CBSE/Aff./SS-00892-0910/1630259 / 172401

Dated: 25/2/09

The Manager
 Royal Convent School,
 Dhurkot Road, Nihal Singh Wala,
 Distt. -Moga, Punjab-142055.

Sub: Upgradation in respect of above said school.

Sir/Madam,

With reference to your application dated 30/06/2008 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f.- 01.04.2009 to 31.03.2012 in the following subjects:-

(a) Languages:- PUNJABI, ENGLISH ELECTIVE.

(b) Elective Subjects: - HISTORY, POLITICAL SCIENCE, GEOGRAPHY, ECONOMICS, SOCIOLOGY, MATHEMATICS, PHYSICS, CHEMISTRY, BIOLOGY, PHYSICAL EDUCATION, BUSINESS STUDIES, ACCOUNTANCY, COMPUTER SCIENCE, FINANCIAL ACCNTG.

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:-

1. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
2. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
3. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
4. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
5. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

Keema Chover
 Principal
 Royal Convent School,
 Nihal Singh Wala (Moga)

Principal
 Royal Convent School

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restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

7. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i) Area of school campus	-	16511 Sq. mtrs.
(ii) Total built up area	-	2863.25 Sq. mtrs.
(iii) Area of play ground	-	---
(iv) No. of class rooms	-	26
(v) No. of labs	-	01
Biology	-	01
Physics	-	01
Chemistry	-	01
Maths	-	--
Computer Science	-	01
Composite Science lab	-	--

(vi) Size and number of books in the Library- Size(20'X28'), No. of Books 2000.

8. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.

9. Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2009 to 31.03.2012) be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.).

10. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of Rs. 12,500/- and other essential documents in the preceding year before the expiry of the date.

11. The school will open CBSE pattern classes XI w.e.f. 01.04.2009. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2011.

12. Other conditions are as per Annexure 'A' enclosed.

13. Special conditions to be complied within three months:-

- Science labs need to be upgraded more.
- Detail particulars of librarian be furnished.
- Computer lab should be fully equipped and must have with internet facility.
- Maths lab and Composite science lab is required to be set up.
- Two Boards nominees are required to be included in School Managing Committee.
- The school is required to create the reserve fund as per norms and furnished a copy of the same.

Yours faithfully,

(KHUSHAL SINGH)
ASSISTANT SECRETARY (AFF)

No. CBSE/Aff./SS-00892-0910/1630259

Copy to:-

1. The Principal, Royal Convent School, Dhurkot Road, Nihal Singh Wala. Distt. -Moga, Punjab-142055
2. The Regional Officer, CBSE, Regional Office, Sector-5, Panchkula-134109, Haryana with the request to allow the school to sponsor candidates strictly on the norms stated above.
3. The AMC Urtit, CBSE, Preet Vihar, Delhi.

Dated:

[Signature]
Principal
Royal Convent School
Dhurkot Road,
Moga

[Signature]
ASSISTANT SECRETARY (AFF)

Reena Grover

[Signature]
Manager

Royal Convent School